



Associate Account Manager

About CHC Wellbeing

Since 2003, we have served more than 1,000 clients across multiple industries, including: manufacturing, healthcare, governments, school districts and non-profits. We go beyond wellness to true potential. We help individuals excel in every facet of their lives. Our belief is that everyone has a right to thrive.

Candidate Qualifications

- The Associate Account Manager role is an **entry-level** position
- Recent college graduate with a bachelor's degree in wellness, health promotion, public health, nutrition, exercise science, or a related field.
- Prior work and/or internship experience in wellness, nutrition, or healthcare industry
- Proficient in Microsoft Office products including but not limited to Word, Excel, PowerPoint
- Strong organizational and time management skills with the ability to multitask and re-prioritize
- Exceptional verbal and written communication skills
- Great attention to detail
- Proven record of strong customer service skills
- Demonstrate an ability to communicate, present and influence credibly and effectively at all levels of the organization
- Able to travel up to 15% of the time

Position Responsibilities

- Establish and maintain strong client and broker relationships
- Oversee each client's program including contract renewal, implementation of services, marketing, and reporting
- Maintain a strong knowledge of CHC offerings such as biometric screenings, walking programs, rewards programs, health coaching, and

more

- Assess the needs of each client, identify health trends, and provide actionable recommendations
- Attend onsite events for clients such as health fairs and participant presentations
- Support the efforts of account managers and senior account managers

If you meet the qualifications listed and are interested in applying, please e-mail your resume and supporting documentation to svoltz@chcw.com using the subject line **Associate AM Application – <YOUR NAME>**.